

Job Description

Job Title: ERP Manager
Department: Information Technology
Reports To: Principal

Summary:

Installs, tests, monitors, and upgrades computer systems, networks, software and peripherals.

Essential Duties & Responsibilities:

- Controls and customizes ERP systems to manufacturing requirements.
- Manages user account information, including rights, security and systems groups NetIQ eDirectory.
- Responsible for supervising and assigning work to the IT Specialist.
- Acquire, configure and maintain development, test and production servers in a Virtualized Linux Environment (KVM).
- Support development, test and production servers including after-hours support and monitoring server usage and up-time.
- Some on-call hours will be required.
- Provide regular status reports and gather requirements from departments and provide input into the infrastructure products that are bought or built.
- Maintain a consistent backups and disaster recovery plans.
- Administers, implements, and maintains computerized databases (ERP).
- Ensures the security and integrity of the database.
- Maintains software license compliance.
- Network Configuration and Troubleshooting (PoE, LACP, DNS, DHCP, NTP, SIP, FTP, Telnet, etc.).
- Hardware Firewall Configuration (pfSense).
- Custom report design (accounting, manufacturing, etc.).

Qualifications:

- Knowledge of SQL, XML and Python Languages is required.
- B.S. in Computer Science with 2 to 3 years of related experience is preferred.
- A.S. in computer Science with 4 to 6 years of related experience will be considered.
- System Administration in a Manufacturing environment.
- Strong understanding of Linux based operating systems (SuSE, Red Hat, Ubuntu).
- Strong understanding of Microsoft Windows operating system.
- Strong Understanding of NetIQ eDirectory and Micro Focus iManager.
- Analytic skills a plus.
- Knowledge of DOS Shell and Linux Shell language.
- Knowledge of RS232 Serial Communication.
- Knowledge of Micro Focus Zenworks a plus.
- Knowledge of Asterisk a plus.
- Knowledge of Odoo, formerly OpenERP, a plus.
- Knowledge of Keri Systems Doors.NET a plus.
- Knowledge of Wordpress a plus.
- Knowledge of Git a plus.
- Knowledge of LAMP stack a plus.

Physical Requirements:

- Temperature of the work area may be affected by environmental conditions.
- Ability to lift and transport equipment of 50 pounds or more.
- Ability to stand or sit for duration of shift.